

Committee date	Recipient & Committee item	Comments/Information requested	Response date	Response	Further Actions
5 FEB 2015	Leader Draft Corporate Plan 2015-17 and Budget Proposals 2015/16	- pleased to hear the ambition for the Economic Development Directorate to reach a position where it is self financed, and we welcome the range of initiatives and funding mechanisms that are being explored in order to achieve this - Committee is concerned to hear that some of the city's larger businesses have still to sign up as members of Cardiff Business Council. The Committee requests that more information on the approaches being taken to get these businesses on board. - concerned that while plans for an arena and convention centre have been expressed for some time, they still lack detail and appear somewhat vague. - Members expressed concerns that the 'Great Western Cities' plans would seemingly conflict with the Capital City Region plans. Committee look forward to the upcoming announcement from the City Region in respect of this, and look forward to scrutinising this arrangement in the future.	17 APR 2015	- Confident that Cardiff Business Council will cope with budget reductions - Confirmed the number of Members at 119 in March 2015 - Commitment to bring Multi Purpose Arena to the Committee in the future - reiterated that Leader can see no conflict between Great Western Cities and City Deal Partnerships	
2 APR 2015	Leader Tourism & Heritage Strategy	- members note the aspiration to double value of overnight tourism and will monitor - welcome the Cardiff Card and hope to see this link with public transport around Cardiff - committee request the marketing plan for the card - note concerns about changes to tourist information centre - hope to see the use of a '.wales' domain explored	29 JUN 2015	- Intention for the plan to be delivered in partnership so not fully reliant on Council resources - impact of the closure of the tourist information centre will be monitored - the use of .wales or .cym will be considered, however it is expected most visitors will still use .com domain	
2 APR 2015	Cllr Bradbury Cardiff Contemporary Arts Festival Cardiff International Sport Stadium	- see festival as a success but hope in future an economic impact assessment will be undertaken - recommend that the funding sources, business models and governance structures of other UK Contemporary Arts Festivals such as Liverpool Biennial and Glasgow International are explored - note that there are no plans for funding of this festival to be withdrawn from this project	10 JUN 2015	- Comments regarding economic impact assessment and outreach work have been taken on board - confident that best quality track will be used when replacement is needed - offer to update the committee at a future date	
14 MAY 2015	Cllr Bradbury European Capital of Sport 2014 Sports Development Joint Venture Sports Leisure and Culture Q4 Performance	- Members stress the need to continue tracking the impact that the European Capital of Sport and recommend the impact on participation is monitored closely - feel assured that the correct processes were followed in terms of the partnership arrangement with Cardiff Metropolitan University - recognise that Sport Wales regard the approach as good practice and use it as an example for other authorities - glad to be informed that an action plan has now been put in place to help address sickness absence in the directorate - Committee supports the progress and direction being taken with regard to Flat Holm, an asset for Cardiff that we feel has historically been undervalued and not reached its full potential. A future item on this topic is requested - note that achieving savings through Leisure Centres and Arts Venues procurement exercises was always going to be challenging and we will continue to monitor this closely	9 OCT 2015	- Commitment to provide future item on Sports Joint Venture, ideally at the end of the year - sickness absence progress will be reported at a later meeting - flatholm plans progressing	
14 MAY 2015	Cllr Bradbury Summer Reading Challenge Communities Q4 Performance	- Members are keen to stress that the Council needs to capitalise upon this increase in footfall and push ahead in developing income opportunities - request clarification on the measurement used to calculate footfall in libraries across Cardiff and further statistics that support the assurances that our libraries services are seeing increased usage - Members congratulate all involved in delivering the diverse range of events and activities which have resulted in increased numbers of young people spending their summer reading - pleased to see that further challenging targets have been set for the 2015 Summer Reading Challenge, building on the momentum and partnerships generated last year	9 JUL 2015	- a link to Welsh Government guidance for PI's was provided - Eight libraries have infrared beam counters, eight use networked people counters and seven use a manual count sample method. - commitment given to reviewing the 2015 Summer Reading Challenge	
14 MAY 2015	Cllr Merry Cardiff and Vale Community Learning Partnership Learning for Life	- Committee wishes to express its congratulations for the positive monitoring visit report received from Estyn, and for the turnaround in performance for Adult Community Learning provision - Committee is encouraged that there is an awareness of areas where further improvements are required, such as widening the demographic accessing courses and targeting Community First areas - Committee requested a copy of the Post Inspection Action Plan for this service - Committee urge a cautious approach to reviewing Category C concessionary rate be taken, and recognise the aspiration to encourage Category C learners toward grant funded courses through the Learning for Work programme - Committee request that the results of the Learners Voice Survey are presented when this item is considered in the future			
14 MAY 2015	Leader Econ Dev Q4 Performance	- pleased that consultants have been appointed with a view to undertaking a ballot by the end of 2015 - request information on the full parameters of the Cardiff Business Council review and the methods being used, as we want to gain assurance Cardiff Business Council is being given a fair chance going forwards, allowing it to build upon its recent successes Committee - recommends that this dialogue continues with Glasgow and that you consider inviting a representative from Glasgow to provide more detail of Glasgow's City Deal experience when setting out comprehensive plans for the City Deal for Cardiff - request overarching detailed plan for the whole Central Square area.	30 JUL 2015	- suggestion that Consultants can come and present on progress when the Committee considers the item fully - commitment to the results of the Business Council review coming to Committee - commitment to an overarching detailed plan for Central Square to be brought to Committee	Schedule items on BID and Central Square
4 JUN 2015	Cllr Bradbury Communities Directorate Delivery Plan	- Hope that directorate changes will not affect the drive to achieve savings through projects such as the ADM Leisure - Given the comments that there is limited scope for further efficiencies from the enhanced in-house service, the Committee questions what additional money an external provider will be able to secure. - Committee is glad an asset transfer strategy is being developed and requests it is brought to a future meeting - request a breakdown on the sickness in this directorate by age profile and by job categories / service provision - request figures on agency and overtime spend, again split by job categories / service provision - Members request figures for the number of apprenticeships provided, the services they apply to, and their duration? Members also requested information on how many of these apprenticeships translate into more permanent roles within the Council	8 OCT 2015	- assurances given that Enhanced In-house will be robustly evaluated - with regard to Asset Transfer, often the Council wants to move ahead quicker than external organisations can get resources in place - Commitment given to bring Strategic Framework to Committee	Schedule Asset Transfer Strategy item
4 JUN 2015	Cllr Merry Communities Directorate Delivery Plan	- Committee noted their intention to scrutinise the review of concessionary rates for non-priority adult community learning as part of the 15/16 work programme - request a breakdown on the sickness in this directorate by age profile and by job categories / service provision - request figures on agency and overtime spend, again split by job categories / service provision - Members request figures for the number of apprenticeships provided, the services they apply to, and their duration? Members also requested information on how many of these apprenticeships translate into more permanent roles within the Council			
4 JUN 2015	Cllr Derbyshire City Ops Directorate Delivery Plan	- members were pleased that income opportunities have been identified and feel they should be pushed ahead - members welcomed plans to increase biodiversity and use of wildflowers - note the commitment to explore delivery models for grass pitches and will look to scrutinise this in the future	9 JUL 2015	- pleased committee recognises efforts to generate income rather than just make cuts	

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4 JUN 2015	Leader Econ Dev Directorate Delivery Plan Cabinet Response - Market Inquiry Great Western Cities	<ul style="list-style-type: none"> - committee feels there is scope for a multipurpose arena and request a more detailed item in the future - committee requests an update on the Cardiff Business Council Review - members look forward to reviewing City Deal developments - emphasised the importance of transport improvements alongside the city centre developments - members welcome efforts to improve relations with market tenants - members wish to schedule an item to review market changes in more detail - members are conscious the may be conflicts between Great Western Cities and the City Deal partnerships and hope these can be appropriately managed - members request the report and analysis on the potential negative impact from HS2 for both Cardiff and other cities such as Bristol. 	5 AUG 2015	<ul style="list-style-type: none"> - items will be arranged for 15/16 work programme as requested - a link is provided to the research quoted <p>www.bbc.co.uk/news/uk-24589652</p>	Schedule Committee items
9 JUL 2015	Cllr Bradbury Roath Library	<ul style="list-style-type: none"> - Pleased with intention to seek to retain delivery of library services within the building through a Community Asset Transfer solution - Feel it is embarrassing for the Council to have taken many months to put up a sign indicating the library is closed, and even more so given that this sign remains in place, indicating that the closure is temporary in order for repairs to be made. - Recommend additional information to be included within the report to Cabinet. The Cabinet report makes no reference to Section 106 money available in Adamsdown, which by our estimation could amount to a significant proportion of refurbishment costs - recommend that the report is amended to give an accurate picture of the consultation period, and the public opposition to closing Roath Library - request that the Equality Impact Assessment included as an Appendix to the Cabinet report is updated to reflect the fact Roath Library serves areas of the city which are in the bottom quartile of the Index of Multiple Deprivation - request that the Council start exploring the appetite within the business community to take over this building rather than waiting until a Community Asset Transfer is deemed unachievable – which seems the likely result 	15 JUL 2015	<ul style="list-style-type: none"> - Staff at the library were updating customers throughout the period of monitoring temperature, and all those who had reserved books or have regular bookings were informed when the library closed. - Temporary signs were ripped down or defaced, and so a permanent sign was installed, stating “this library is closed temporarily due to building & maintenance issues. We apologise for any inconvenience caused...” This sign remains as this is still an accurate position until any decision is made. - Report has been updated to reflect requested changes with regards to consultation and petitions. - Cabinet approval is not needed to test the market, so it will not be included in Cabinet report – but this is a course of action that will be explored. 	
9 JUL 2015	Cllr Derbyshire Allotment Strategy	<ul style="list-style-type: none"> - Committee is pleased everything is seemingly under control with regard to the future of Allotments in Cardiff. - Committee welcomes the close working relationship that has been developed with the Member Champion for Community Food Growing, and were pleased to hear that many of the historic barriers to working with allotment holders have been broken down as a result - Committee anticipate scrutinising this issue again when a new Allotment Strategy is developed in 2017 		* no reply required	
9 JUL 2015	Cllr Holden Allotment Strategy	<ul style="list-style-type: none"> - Committee offers congratulations on the work undertaken to improve allotments in Cardiff, acting as a facilitator between the Council and allotment tenants, and helping to break down barriers that have historically existed between these parties 		* no reply required	
10 SEPT 2015	Cllr Bradbury City Operations Q1 Performance BID Strategic Sports Framework	<ul style="list-style-type: none"> - Committee are concerned with the fact that only two interested parties have made it to the invitation to submit final tender (ISFT) stage of the exercise, and question whether the Council has asked too much of the market - Committee are conscious that the process followed to develop an enhanced in-house model will be of great interest to bidders involved throughout the procurement process and is likely to subject to considerable external scrutiny - Committee is well aware that the clear driver behind this ADM project is the need to deliver substantial savings, - savings which will need to be found whether an internal or external solution is agreed - welcomes that fact that the work has progressed to a stage where the tangible benefits of a Cardiff Business Improvement District (BID) can clearly be demonstrated - Committee notes reservations with regard to the potential impact on businesses that fall outside the Business Improvement District area, the impact on advertising citywide events and on residents who live in the city Centre. We feel it is very important for the Council to retain enough influence within the city centre to be in a position for feed in the priorities of the city as a whole. - Committee feels it is evident that strategic approach is particularly needed to influence and inform the levels of access provided to sports facilities within schools. Committee expects to see that in the future officers responsible for sports provision in Cardiff are involved in any decisions on school developments that include sports facilities, - Committee is glad that consideration has been given to mapping sporting needs and demands on a regional basis, and hopes to see that Sport Wales will repeat the work that is being undertaken in Cardiff 			
10 SEPT 2015	Leader Economic Development Q1 Performance	<ul style="list-style-type: none"> - Committee looks forward to testing the achievement of public sector contributions to the Multipurpose Arena - Committee is pleased the Heritage Trust is being considered on a cautious case by case basis rather than rushing to establish an overarching trust organisation - Note concern that the target of 1,000 members for Cardiff Business Council is nowhere near being achieved, although we recognise that the current review of the organisation may have restricted any drive to grow membership - Committee is pleased that all ten local authorities making up the Cardiff Capital Region have made the commitment to participate in negotiations with the UK Government - committee is assured that the governance arrangements in place are suitable, with Cardiff taking a leading role in some areas, and drawing on resources and expertise from all the authorities involved - Additional questions asked with regard to Cardiff Business Council 			